

For obtaining duplicate letter incase the original has been lost

Any member who has lost his original allotment letter and desires to obtain the duplicate letter from DHI, he shall furnish/fulfill the following requirements:-

- a. Copy of FIR/Roznamcha (on prescribed form) of police station duly attested by the SHO with whom the FIR is lodged.
- b. Advertisement in two newspapers (English-Urdu) regarding the misplacing of original allotment letter. These advertisements shall be attached with the file which is submitted in DHI Office.
- c. Application for permission of issuance of duplicate allotment letter.
- d. Deposit of fee for issuance of duplicate allotment letter.
- e. Affidavit regarding misplacement of original allotment letter and for the declaration of statement mentioned in it. This affidavit shall be on none judicial stamp paper of Rs. 20/- dully attested by oath commissioner.

AFFIDAVIT

(For Submitting in DHAI for duplicate allotment letter)

I _____ S/O
_____ R/O _____ holding NIC
No _____ in possession of my full faculties, senses and of my free
will and without any coercion or duress do hereby solemnly affirm and declare as under:-

1. That I am a bonafide member/associate member of Defence Housing Authority Islamabad vide membership No _____ Dated _____.
2. That I am the owner of Plot No _____, Street No _____ Sector No _____ Phase _____ measuring _____ vide letter No _____ dated _____.
3. That my original allotment letter has been lost somewhere and a Police report on prescribed Roznamcha/FIR to this effect has been lodged in the concerned Police Station. (attested copy of the same has been attached)
4. That I have also given advertisement in news paper of _____ dated _____ and in _____ dated _____.
5. That I have never applied before obtaining duplicate allotment letter.
6. That in case the contents of this affidavit on verification form record or otherwise are found to be incorrect, the allotment made in my favour shall stand cancel and amount deposited shall be forfeited by the DHAI, besides disqualifying me as a member of this housing scheme. This action shall be without prejudice to any other legal action which DHAI takes against me in this regard.

Verification

DEPONENT

Verified on oath on the _____ day of _____ 200, that the contents of this affidavit are correct to the best of my knowledge and material has been kept concealed therefrom.

DEPONENT

Note:- To be typed on Rs. 20/- stamp paper dully attested by Oath Commissioner.